

Action Plan for Major Issues Addressed in the APR Report Summary

Department of Chemical and Nuclear Engineering

The action plan tabulated below addresses the five major issues raised in the Summary of the APR team report. The APR team made a very detailed report, and many specific suggestions made by the team have already led to discussion and action in the department, and others will come into play in the future.

Issue	Plan	Players	Timeframe and Status
1. Department/Center Relations	<p>Develop and implement policy on equitable F&A distribution</p> <p>Conduct regular Department “Leadership Team” meetings with Center Directors to:</p> <ul style="list-style-type: none"> • Identify alternative mechanisms to contribute to department needs outside of F&A • Integrate department and Center leadership on issues of common interest (resources, space, etc.) 	<p>OVPR, Center Directors, Department Chair</p> <p>Center Directors and Department Chair</p>	<p>Ongoing task force at OVPR level</p> <p>First meeting was Fall 2009, next meeting will be Spring 2010 after UNM Budget Summit; biannual meetings planned going forward</p>
2. Graduate Recruiting	<p>Develop new materials to send out to inquiries and applicants</p> <p>Improve web site – both faculty research promotion and access to application information</p> <p>Set earlier application deadlines</p> <p>Share applicant information between programs</p>	<p>Graduate Advisors, Program Advisement Coordinator</p> <p>Web Committee</p> <p>Graduate Admissions Committees</p> <p>Graduate Admissions Committees</p>	<p>Initiated Fall 2009</p> <p>Initiated Fall 2009</p> <p>Initiated Spring 2010</p> <p>Initiated between ChE and NSMS Spring 2010</p>

	Revisit and consider raising stipend levels for graduate students	Chair, Faculty	Next retreat, August 2010.
	Provide initial support of new grad students from department	Chair, Graduate Advisors, Staff	Uncertain – requires resource development (~\$50 K/yr)
3. Advisory Council	Reconstitute Advisory Council with at least 10 members	Chair, Faculty	Done Fall 2009
	Have initial meeting Fall 2009	Chair	Done Fall 2009
	Add additional members and continue with annual meetings	Chair	In progress, next meeting planned Fall 2010
4. Strategic Planning	Begin regular (annual or semiannual) Department Retreats	Chair, Faculty, Staff	Half-day retreat held September 3, 2009; next will occur in August 2010.
	Formulate program Strategic Plans for Dept, ChE and NE	Chair, Faculty, Staff	Fall 2010 or Spring 2011 (following ABET visit)
5. Faculty Mentoring	Focused faculty discussion faculty mentoring, leading to a draft policy	Chair, Faculty	Spring 2010
	Implement a formal policy for mentoring of faculty at the Assistant and Associate Professor levels.	Chair, Faculty	Fall 2010